



**ARCHITECTURAL REVIEW COMMITTEE**  
*Approved Minutes ~ November 17, 2021*  
**Zoom Meeting**

**CALL TO ORDER:** The meeting was called to order by Committee Chair Barbara Keck at 11:01a.m.

**PROOF OF NOTICE:** Notice was posted in accordance with the Bylaws of the Association and requirements of Florida Statutes.

**DETERMINATION OF QUORUM:** Committee members present: Lois Trebisacci, Mike Russcol and Barbara Keck. Absent: Lisa Macy and Terry Wisniewski. Mark Watkins attended part of meeting.

**APPROVAL OF MINUTES:** A **motion** was made by Mike Russcol and seconded by Lois Tresbiocci to accept the October 20, 2021 ARC Minutes. **Motion passed unanimously.**

**REVIEW OF ARC REQUESTS NOT ON AGENDA:** Committee chair Barbara Keck reported receiving one request for Preserve flooring replacement in 10540-301. Approved after review.

**OLD BUSINESS:** Ongoing and Future Projects in process

- A. The Flooring replacement and Sound abatement standard has been created. The purpose for this is to make it much easier for the owners. The Declarations have stipulated the need for Master Board Approval to be required prior to replacing any flooring inside an owner's unit. With the creation of the Flooring standard the owner simply submits an ARC Request form and obtains approval more quickly. The basic requirement of the standard is to meet the code specified by Charlotte County. Motion made by Mike Russcol and seconded by Lois Trebisacci to APPROVE standard. Standard will move to Master and Preserve Boards respectively.

**Future Business:** Lois Trebisacci is resigning from ARC due to a change in residence. Thank you so much Lois for all your help. Will work on a replacement before the next meeting. Due to absences of members for the Christmas holidays and no pending business we will not have a December meeting. All members in agreement.

**Next Meeting Date:** January 13, 2022 10am on zoom. Will place phone calls to all members before January meeting to remind them.

**Adjournment:** Mike Russcol moved to adjourn meeting. Lois Trebisacci seconded. Meeting adjourned at 11:41 am.





